



WE'RE RECRUITING



ASSISTANT MANAGER

Based in Mission EmployAble's new Café on the Common, Chorleywood, this is an exciting opportunity for anyone with excellent people skills and at least two years' experience of managing a successful food and beverage outlet.

CHEFS Full Time & Part Time

We're looking for full and part time chefs to help launch and establish our new Café on the Common - 40 hours per week full-time position and flexible hours part time position. The café is a daytime operation so no evening work is required.

BARISTA & FRONT OF HOUSE WAITING STAFF

We are keen to recruit reliable and friendly front of house team members to work in our new Café on the Common.

ACCOUNTANT/BOOKKEEPER

We are looking for someone to help keep our accounts up-to-date and accurate. This will be a part-time role with an estimated 10-15 hours a week needed. The primary responsibility of the role is to maintain the finances for the new café on the common. The role does not include maintaining the payroll. The role is ideal for someone qualified in finance who is looking to support a local charity in a voluntary capacity. Mission EmployAble will also consider paying someone to do the role if necessary. Although the accounts are all kept online living somewhere within easy access of the Café on the Common on Chorleywood Common is an advantage to become a key member of the Mission EmployAble team.

VOLUNTEERS

We're looking for regular volunteers for our year-long Supported Internship programme. This is a fantastic chance to support young people with a learning disability to gain the skills and confidence to go on to find paid work.

To register your interest, please contact:

info@missionemployable.co.uk