STANDING ORDER AUTHORITY

If you are setting up a Standing Order Authority directly with your bank, please email a copy of your Donation Form, stating the monthly amount pledged, to info@missionemployable.co.uk for identification and Gift Aid purposes. Otherwise, please complete both forms and return to:

Mission EmployAble, c/o Saffron Lodge, Rickmansworth Road, Chorleywood, Rickmansworth WD3 5SQ

Bank Name

Bank Address

Bank Postcode

Account Holder's Name

Account Number

Sort Code

Please pay to **Lloyd's Bank**:
Sort Code: **30-90-89**
Account Number: **41835668**

The Sum in Words

£

Starting on (Date)

And then monthly until further notice.

Name

Signature

Date

MISSION EMPLOYABLE USE ONLY

Reference Number

DONATION FORM

Please ✓ as appropriate and return the completed form to:

Mission EmployAble, c/o Saffron Lodge, Rickmansworth Road, Chorleywood, Rickmansworth WD3 5SQ

☐ **I would like to make a regular monthly donation** & I have completed the Standing Order Authority.

☐ **I would like to make a donation of** **£**

Cheques payable to: Mission EmployAble
Online: sort code **30-90-89**, account number **41835668**

Title | **Surname**

First Name

Address

Postcode | **Date**

Email

Phone

☐ (Please ✓ here) **I want to hear from you** with updates and information about ongoing developments via email and other electronic communications. (We value our supporters and the relationships we build with you. We will not pass on your details to any other organisation and will only process your details in accordance with current Data Protection regulations).

giftaid it **Boost your donations by 25p of Gift Aid for every £1 you donate by ticking the box below.**

☐ (Please ✓ here) I want to Gift Aid my donation/s this year and any donations I make in the future or have made in the past 4 years to MISSION EMPLOYABLE (Charity no. 1181597).

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. **Please make sure you have completed all your details above and filled in the date – your address is needed to identify you as a UK taxpayer.**

Please notify Mission EmployAble if you • want to cancel this declaration • change your name or home address • no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.